



ECVET matrix

## Teacher/trainer evaluation matrix (Key, Transversal and Technical competences)

EQF Level:

Field of work	Competences	Indicators	Level A1-A2 Understanding	Level A2-B1 (Application)	Level B1 (Analysis)	Level B2 (Evaluation and creation)
Transversal competences	Group management, problem solving, coaching/guiding, time management	Tutoring	He/she is able to identify learning and guidance students' needs.	He/she is able to employ the students to carry out the required tasks. He/she is available in case of needs	He/she is able to help the students to carry out the required tasks. He/she is able to make students feel responsible of their tasks. He/she is able to control the situation	He/she is able to evaluate the students approach to the tasks. He/she is able to examine and integrate the method in the curricula.
		Problem solving	He/she is able to identify problems and to communicate them to the other teachers/trainers	He/she is able to examine and solve problems in cooperation with students and trainers/trainers	He/she is able to distinguish individual and group problems and to act differently for each of them.	He/she is able to prevents problems and to create solutions to avoid new problems happening.

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		Group management	He/she knows students and is able to make groups of work based on the capacities of the students.	<p>He/she is able to schedule timing to allow students to plan their work with activities and tasks.</p> <p>He/she is able to motivate the group.</p>	<p>He/she is able to analyze the spirit of the group and to enhance it in collaboration with students.</p> <p>He/she is able to motivate the group and to make students feel motivated during the whole activities.</p>	<p>He/she is able to support and evaluate students collaboration inside the group.</p> <p>He/she is able to make students interested in new multidisciplinary and/or European activities</p>
	Team work, multidisciplinary cooperation, creativity, open minded	Cooperation with teachers / trainers	He/she is able to share and choose didactic material with other trainers.	He/she is able to carry out his/her tasks in cooperation with the other teachers/trainers	He/she is able to organize and integrate teaching material in multidisciplinary projects	He/she is able to plan, set up and develop multi-disciplinary projects and to work with other teachers/trainers

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	Diversity management	Working with inclusion	He/she is able to explain to special needs students the work on individual basis.	He/she is able to involve special needs students in the implementation of the project	He/she is able to differentiate work done by special needs students according to their status and abilities.	He/she is able to recommend solutions in cooperation with experts.
		Gender awareness and equal opportunity	He/she is aware about gender stereotypes and discrimination. He/she is able to explain them to the group.	He/she is able to solve the problems in the group related with gender.	He/she is able to examine the problems met and the solutions found by the group.	He/she is able to evaluate if students have taken into account gender aspects in the project.
Key Competences	Communication	Communication in English	He/she is able to translate in English familiar words and very basic phrases.	He/she is able to speak in English about familiar topics and activities.	He/she is able to present clear and detailed descriptions on a wide range of subjects related to his/her fields of interest.	He/she is able to present clear and detailed description of complex subjects.

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	ICT	Use of ICT	He/she is able to identify and select the right software to be used for the work.	He/she is able to properly use the right hardware and software for the work.	He/she is able to explain and present the use of specific hardware and software	He/she is able to support students in using hardware and software
Technical competences	Participative method	Didactic methods/tools planning/adaptation	He/she is able to identify the proper didactic means.	He/she properly uses the selected didactic means.	He/she is able present the means to students and colleagues.	He/she is able to evaluate how the means were used.
	Evaluation method	Assessment/evaluation	He/she understand the evaluation and assessment instruments.	He/she is able to use properly the assessment and evaluation instruments.	He/she is able to analyze the results of assessment and evaluation.	He/she is evaluate the assessment and evaluation material and he is able to adapt/improve it.

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